

HOW TO REGISTER FOR THE LIVESTREAM LECTURES VIA ZOOM

If you plan on livestreaming class at any time during the academic quarter, you must take the additional step of registering on Zoom, which is separate from enrolling in the course through the Norris Box Office.

Why do you need to take this extra step? Norris Box Office uses Audienceview, a credit card payment processing platform. Zoom is a webinar platform. The two platforms cannot share information with each other ... which is a good thing for security reasons.

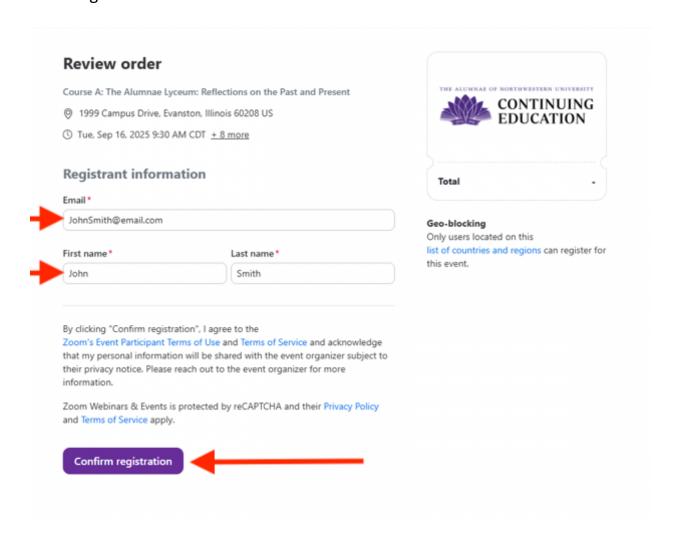
Reminder emails will be sent from Norris Virtual both 24 hours and also one hour before each session. If you do not see these emails with the attendee link, check all of your email accounts, spam, junk, trash and deleted messages folder for an email from Norris Virtual <noreply@zoom.us>

Step 1 - Find and open your payment confirmation email from audienceview.com Scroll down to find the link(s). Each course has its own registration link.

Step 2 - Click on the link, which will take you to the Zoom registration page. Click on the Registration button.



Step 3 - Enter the email address you used to enroll, and enter your name. Click on the Confirm Registration button.



Step 4 - You will see a Confirmation page that shows your registration on Zoom is complete. If you'd like to import the class dates and times to your calendar, click on the Add to Calendar button.



Your registration is complete

An email with this ticket has been sent to johnsmith@email.com

